

Hillsdale Community Library  
Board of Trustees Meeting Minutes  
February 18, 2015

Meeting called to order by Mark Maier, President, at 7:00 pm.

Roll Call

Present Board Members: Jean Nolan, Mark Maier, LeAnn Beckwith, Karen Hill, Rickie Freeman

Guests: Kristen Finnegan

Approval of the agenda: Approved

Approval of the Minutes Jean Nolan made a motion to approve the minutes and Mark Maier supported the motion. Approved

Reports:

~Circulation: 3,711 (January 2015) 6,122 (January 2014)

~Overdrive Circulation: 79- this is for one week time due the change from Follet to Verso. A more updated number will be provided next month.

~Internet: 206 Patrons logged in 996 times for a total of 549 hours.  
Wireless usage was 253 patrons.

~Web Pages: 2,265 views 68 were MRC

~Door Count: There were 4,432 people who came into the library for January.

~Programs:

-109 people at 9 events

-39 people at 4 different Story Times

-15 teens participating in Making Stuff Programs

-33 people at 2 library visits

-22 at 12 different adult programs

-11 at 4 different yoga Classes

-7 people at Computer Classes

-15 members of the Online Book Club (3 books to date)

~Financial: (see new business)

~Communications:

- The Mitchell Resource Center minutes were presented.
- A letter from the Hillsdale Community Foundation was received stating that HCL did not receive money for the Bengel Library Fund due to numerous requests for funding.
- A Letter from the Hillsdale Community Foundation stating \$1,084.79 is available in the spendable balance

~Directors Report:

- Staff evaluations will start next month
- LeAnn needs to be evaluated soon
- Officer nominations will take place in March

Old Business:

- We still need one more board member

New Business:

- QSAC (Quality Services Audit Checklist) Kristen is working on completing this checklist. She asked the board some questions in order to help complete the checklist
- Budget
  - \*Karen Hill made a motion to present the budget for review by the city. Mark Maier supported. The motion passed unanimously.
  - \*The board authorized president, Mark Maier, to respond to the city to amend the utility budget to capture the MRC utility expenses. Jean Nolan supported. The motion was passed unanimously.

Visitor Comments: None

Board Comments: Thank you and welcome to Rickie Freeman for serving on the HCL board.

Adjournment: 8:37 p.m.

Respectively Submitted by Jean Nolan

