

**Hillsdale Community Library Board of Trustees  
Meeting Minutes for February 23, 2017**

Meeting called to order by President Mark Maier

**Roll Call:** Director LeAnn Beckwith, Mark Maier, Darryl Hart, Jean Nolan, Melissa Holm and Rickie Freeman    Guest: Bonnie Tew

**Approval of the agenda:** Accepted

**Approval of the Board Minutes of the January, 2017 meeting:** approved

Bonnie was permitted to speak first so she did not have to stay for the whole meeting. She shared her research into our best options for handling the McVicker Trust. Certificates of deposit would be our best choice. The highest interest rate from local banks was 1.8% for 59 months at Southern Michigan. They would be willing to renegotiate if interest rates went up. This would yield about \$400.00 annually. The money has to be spent for the purchase of books. Mark asked if it would be possible to put this money into our budget and spend it all in one year and redirect the currently budgeted funds. Neither Bonnie nor LeAnn knew the actual terms of the trust to know if this is possible. Jean moved and Melissa seconded to table the handling of the McVicker funds until the actual terms are known. Motion carried.

As to the question of having funds set aside specifically for building maintenance we could set up another account or just use the 471 capital improvement account that we currently have. Bonnie will move out any remaining funds that MRC has in the account at the end of the year. We could take any unspent funds at the end of the year and transfer them to this account. We thanked Bonnie for her time and the important information she provided.

**Reports:**

**Circulation:** Patron Circulation for January 2017 (checkouts & renewals): 3,732  
Total Circulation (handling of materials) for January 2017: 8,432  
OverDrive Circulation for January 2017: 300

**Internet:** Computer Usage: January 2017 - 177 patrons, 748 logins, 481 hours  
Wireless Usage: January 2017 – 932 logins

**Web Page:** 2118 views for January 2017 (43 views were for Mitchell)

**Ancestry:** 500 searches for January 2017

**Door Count:** 3,610 people entered the library in January 2017

**Programs:** Kids Programs for January 2017 - 89 people at 8 events – 16 people at 1 Snacks & Stories; 28 people at 3 Baby & Toddler Story Time; 21 people at 3 Lil' Cubs Story Time; 24 people at Lego Club

Adult Programs for January 2017: 14 people at 4 yoga classes

**Financial:** LeAnn briefly went over the financial statement.

**Communications:** MRC minutes were provided for December. Mark had received an e-mail concerning GOAL partnering with Mitchell and was uncertain why. GOAL students volunteering there really doesn't affect us but it was nice to be informed

**Director's Report:** The internal painting has been completed and looks great. The bids for the external painting will be opened on March 10. LeAnn has hired two new people since our current employee chose not to take the full-time position. The new children's librarian, Leslie Warren from Alma College, will start on Monday. LeAnn is considering writing a grant to get four mobile hot spots. The cost is about \$18.00 apiece and the fee is \$12.00/month. The problem would be in sustaining the program. LeAnn passed out a copy of a customer service policy that she had shared with all employees.

**Old Business:** None

**New Business:** None

**Visitors' Comments:** None

**Board Comments:** None

**Adjournment :** 8:10 p.m.

Respectfully submitted by Rickie Freeman