

**Hillsdale Community Library Board of Trustees  
Meeting Minutes for January 19, 2017**

Meeting called to order by President Mark Maier

**Roll Call:** Director LeAnn Beckwith, Mark Maier, Darryl Hart, Jean Nolan and Rickie Freeman

Absent: Melissa Holm

**Approval of the agenda:** Accepted

**Approval of the Board Minutes of the December, 2016 meeting:** approved

**Reports:**

**Circulation:** Patron Circulation for December 2016 (checkouts & renewals) - 2,811  
Total Circulation (handling of materials) for December 2016 – 7,310  
OverDrive Circulation for December 2016: 282

**Internet:** Computer Usage: December 2016 - 173 patrons, 661 logins, 676½ hours  
Wireless Usage: December 2016 – 990 logins

**Web Page:** 1,695 views for December 2016 (36 views were for Mitchell)

**Ancestry:** 203 searches for December 2016

**Door Count:** 2,663 people entered the library in December 2016

**Programs:** Kids Programs for December 2016 - 137 people at 13 events – 7 people at 1 Making Stuff; 6 people at 2 Snacks & Stories; 27 people at 5 Baby & Toddler Story Time; 46 people at 3 Lil' Cubs Story Time; Lego Club was cancelled

36 participants in passive I Spy; 15 participants in Teen Passive Santa Scavenger Hunt

Adult Programs for December 2016: 14 people at 4 events-11 at 3 yoga classes; 3 people at 1 Café Color

**Financial:** LeAnn briefly went over the financial statement. We are in pretty good shape with the help of the trust funds.

**Communications:** MRC minutes for December were not available.

**Director's Report:** Mark has given LeAnn the letter for the STEAMPunks program and the application will be mailed out tomorrow. LeAnn's daughter has created a logo for the program. The new amounts from the Gardner and Kalder Trusts are the amounts we normally receive. LeAnn was informed that we will receive an increase in funding since the Governor signed a law excluding library taxes from capture by Tax Increment Financing Entities. The amount was not given.

**Old Business:** The painting bids were sent to the lawyer for review. He made a few word changes for legality and to bring the documents in line with the way the city does it. The question of setting funds aside strictly for maintenance can be answered when Bonnie comes to the budget meeting.

**New Business:** We are now financially able to fund a full-time position. LeAnn would like to upgrade the library services coordinator position and make Janelle full-time. The children's librarian position would remain part-time. Some promising applications for that job have already been turned in. Jean moved and Darryl seconded that we promote the library services coordinator position to full-time and allow LeAnn to fill the position at her discretion. Motion carried.

NB closed the McVicker Trust and give us our share of the monies, which is \$22,435.97. These funds need to be invested so they can continue to be used for the purpose in which they were given (to purchase books.) We will be looking into options.

ere were some conflicts for board members with upcoming meeting dates. The February meeting, which should be our budget meeting, will now be on the 23<sup>rd</sup> and we will meet in March on the 23<sup>rd</sup> also.

**Visitors' Comments:** None

**Board Comments:** None

**Adjournment :** 7:34 p.m.

Respectfully submitted by Rickie Freeman