

Hillsdale Community Library
Board of Trustees Meeting Minutes
April 21, 2016

Meeting called to order by President Mark Maier

Roll Call: Director LeAnn Beckwith, Mark Maier, Jean Nolan, Melissa Holm and Rickie Freeman Absent: Darryl Hart

Approval of the agenda: Accepted

Approval of the Board Minutes of the March17, 2016 meeting: Accepted

Reports:

Circulation: Patron Circulation for March 2016 (checkouts & renewals) - 3,667

Total Circulation (handling of materials) for March 2016 – 9,538

Overdrive: 327 for March 2016 (315 in March 2015)

Internet: Computer Usage: March 2016 - 202 patrons, 936 logins, 624 hours
Wireless Usage: March 2016 – 970 logins

Web Page: 1088 views for March 2016 (77 views were for Mitchell)

Ancestry: 515 searches in March 2016

Door Count: 68111 people entered the library in March 2016

Programs: For March 2016 -214 people at 14 events for kids- 44 people at 4 Story Times; 9 teens at 2 Making Stuff Program; 18 people at 1 Lego Club; 140 kids at 6 Library Visits; 3 kids at after school movie

For March 2016 -27 people at 5 adult events- 8 people at 1 Café Color; 18 people at 3 yoga classes; 1 computer assistance

Online book club: 24 members

Passive Programs: I Spy- children's room 30 participants; Coloring- children's room
Patron Puzzle Challenge- Main library adults & children

Financial: We received a check from Jefferson Township last week; an invoice has been sent to Hillsdale Township. There are three months left in the fiscal year.

Communications: MRC minutes were received.

Director's Report: LeAnn said that the security assessment took place. It was recommended that panic buttons should either be placed at the desk or worn by the workers; LeAnn is checking into that. As a result of the assessment a locked cash drawer that had been lying around has been installed at the circulation desk. There will now be three security cameras- one inside and two outside to monitor the premises. Braman came in and did some patching on the roof where leaks occurred. We are now on a schedule with DPS to come four times a year to clean the roof. The display TV purchased with Jaci's memorial funds has been mounted over the circulation desk. Nonik came in with Eric and Bonnie to talk LeAnn out of leaving them. The new agreement is that we will pay the \$100.00 monthly fee and if, at the end of the year we have the funds, we will pay the balance of the \$4,000 charge. If we do not have it the city will pay it. Bonnie seemed confident that we would be able to pay since they found some more tax dollars. LeAnn, Mark, and Karen Hill will meet with the city manager next week to discuss the history of the library and the MRC.

Old Business: There was none.

New Business: There was none.

Visitors' Comments: None

Board Comments: none

Adjournment: 7:25 p.m.

Respectfully submitted by Rickie Freeman