Meeting called to order by Mark Maier, President, at 7:00 pm.

Roll Call
Present Board Members:  Jean Nolan, Mark Maier, LeAnn Beckwith, Karen Hill, Rickie Freeman

Guests:  Kristen Finnegan

Approval of the agenda:  Approved

Approval of the Minutes  Jean Nolan made a motion to approve the minutes and Mark Maier supported the motion.  Approved

Reports:
~Circulation: 3,711 (January 2015)  6,122 (January 2014)

~Overdrive Circulation: 79- this if for one week time due the change from Follet to Verso.  A more updated number will be provided next month.

~Internet:  206 Patrons logged in 996 times for a total of 549 hours.  Wireless usage was 253 patrons.

~Web Pages:  2,265 views  68 were MRC

~Door Count:  There were 4,432 people who came into the library for January.

~Programs:
-109 people at 9 events
-39 people at 4 different Story Times
-15 teens participating in Making Stuff Programs
-33 people at 2 library visits
-22 at 12 different adult programs
-11 at 4 different yoga classes
-7 people at computer classes
- 15 members of the Online Book Club (3 books to date)

**Financial:** (see new business)

**Communications:**
- The Mitchell Resource Center minutes were presented.
- A letter from the Hillsdale Community Foundation was received stating that HCL did not receive money for the Benge Library Fund due to numerous requests for funding.
- A letter from the Hillsdale Community Foundation stating $1,084.79 is available in the spendable balance

**Directors Report:**
- Staff evaluations will start next month
- LeAnn needs to be evaluated soon
- Officer nominations will take place in March

**Old Business:**
- We still need one more board member

**New Business:**
- QSAC (Quality Services Audit Checklist) Kristen is working on completing this checklist. She asked the board some questions in order to help complete the checklist
- Budget
  * Karen Hill made a motion to present the budget for review by the city. Mark Maier supported. The motion passed unanimously.
  * The board authorized president, Mark Maier, to respond to the city to amend the utility budget to capture the MRC utility expenses. Jean Nolan supported. The motion was passed unanimously.

**Visitor Comments:** None

**Board Comments:** Thank you and welcome to Rickie Freeman for serving on the HCL board.

**Adjournment:** 8:37 p.m.

Respectively Submitted by Jean Nolan