

Hillsdale Community Library
Board of Trustees Meeting Minutes
July 21, 2016

Meeting called to order by Mark Maier, President, at 7:00 pm.

Roll Call:

Present Board Members: Jean Nolan, Mark Maier, LeAnn Beckwith, Melissa Holm,
Darryl Hart

Members absent: Rickie Freeman

Guests: none

Approval of the agenda: Approved

Approval of the Minutes for May, 2016: Mark Maier made a motion to approve the minutes and Jean Nolan supported the motion. Approved

Minutes for June 2016: Mark Maier made a motion to approve the minutes and Melissa Holm supported the motion. Approved

Reports:

~Patron Circulation: 4,897 (checkout& renewals)

Total Circulation: 11,163 (handling of materials)

Overdrive Circulation: 383 (352 May 2015)

~Internet: 209 Patrons logged in 893 times for a total of 525 hours.

Wireless usage: 1,009 patrons.

~Web Pages: 2,073 views

~Door Count: 5,581 people entered the library in June 2016.

~Programs:

Kids-401 people at 15 events

-88 people at 3 different Story Times

-72 people at SR Kickoff

-63 kids at 1 Lego Mania Event

-36 kids at 3 Sharpie Art events

-10 kids at Mr. Lemoncello's Library Olympics

-10 kids at 2 Booknic

HCS SR 122 children at 4 events

Adult-30 people at 4 events

-30 people at 4 yoga Classes

Passive Programs-

-Coloring- Children's Room

-Patron Puzzle Challenge- Adults and Children in the Main Library

Online Book Club -25 members

Summer Reading Sign Up: 31 Adults, 74 Teens, 258 Children

~Financial: reviewed No penal fines represented as of yet

~Communications:

-The Mitchell Resource Center minutes were presented.
-LeAnn handed out an informational sheet from the Library of Michigan on statewide group memberships.

~Directors Report:

- The meeting room is tentatively scheduled to have work done on it at the end of August
-A lighting company is talking to DPS about sign lights in front of the building. LeAnn hopes to know more soon.
-Jessica Tefft was hired as the new Children's Librarian. She started training on July 11, 2016.
-Janelle Pickard has been promoted to the Library Services Coordinator position. LeAnn is in the process of hiring a new clerk to replace Janelle.
-LeAnn contacted Steve the Painter to get a quote on painting the outside of the building.

Old Business: none

New Business:

-Summer Reading Budget Amendment of \$4,553.35
A motion was made by Darryl Hart and supported by Melissa Holm to amend the remaining Balance in the children's library budget to the new fiscal year in the amount of \$4,553.35.
Motion approved

-Digital Video Surveillance Policy
A motion was made by Darryl Hart and supported by Jean Nolan to accept he Digital Video Surveillance Policy as presented. Motion approved

Visitor Comments: None

Board Comments: none

Adjournment: 7:26 p.m.

Respectively Submitted by Jean Nolan