

Hillsdale Community Library  
Board of Trustees Meeting Minutes  
October 20, 2016

Meeting called to order by President Mark Maier

**Roll Call:** Director LeAnn Beckwith, Mark Maier, Melissa Holm, Jean Nolan and Rickie Freeman  
Absent: Darryl Hart

**Approval of the agenda:** Accepted

**Approval of the Board Minutes of the September, 2016 meeting:** approved

**Reports:**

**Circulation:** Patron Circulation for September 2016 (checkouts & renewals) - 3,761  
Total Circulation (handling of materials) for September 2016 – 10,005  
OverDrive Circulation: for September 2016: 338 (446 in September 2015)

**Internet:** Computer Usage: September 2016 - 174 patrons, 710 logins, 445½ hours  
Wireless Usage: September 2016 – 1,085 logins

**Web Page:** 2,006 views for September 2016 (44 views were for Mitchell)

**Ancestry:** 285 searches for September 2016

**Door Count:** 4,631 people entered the library in September 2016

**Programs:** Kids Programs for September 2016 - 122 people at 16 events – 6 people at 2 Making Stuff; 10 people at 3 Snacks & Stories; 34 people at 5 Baby & Toddler Story Time; 58 people at Li'l Cubs Story Time; 14 people at 1 Lego Clubs; 0 people at 1 Sensory Play

Adult Programs- July - 7 people at 1 yoga class; August- no classes; September- 9 people at 2 yoga classes

**Financial:** September estimated reports were given.

**Communications:** MRC minutes from September were given.

**Director's Report:** LeAnn said that all the carpets have been cleaned and look great. They were treated with Scotchgard which will eventually rub off. The handicapped button needs to be replaced. Kids have sat on it and damaged it. The new one will be mounted at a height of 42 inches. Since Christmas and New Year's Day fall on Sunday the library will be closed on the Friday before and the Monday after. We need to obtain sealed bids for the exterior painting. The formal application process will start in January. If the new paint sample we received is a close

enough match, LeAnn will paint the priority area herself. (Board members offered to assist.) Cracks are occurring in the building and we will have to plan for their repair. LeAnn is checking into getting another camera for the problem side.

**Old Business:** Term Limits – Rickie Freeman finished Kay Cosgrove’s term and it is up. Jean Nolan moved and Melissa Holm seconded that she remain on the board to fill the vacancy. Motion carried. Mark will inform the city of the recommendation.

**New Business:** There was none.

**Visitors’ Comments:** None

**Board Comments:** Jean shared the information that the Hillsdale School Board is planning to sell Wilson Hall. The store on the corner has been purchased to make apartments. The current owner wants to put a store in Wilson Hall with an expanded selection to provide for the residents.

**Adjournment** : 7:30 p.m.

Respectfully submitted by Rickie Freeman