

**Hillsdale Community Library  
Board of Trustees Meeting Minutes  
September 15, 2016**

Meeting called to order by Mark Maier, President at 7:00 p.m.

**Roll Call:**

Present: LeAnn Beckwith, Jean Nolan, Mark Maier, Darryl Hart, and  
Melissa Holm

Absent: Rickie Freeman

**Approval of the agenda:** Approved

**Approval of the minutes for July 21, 2016:** Melissa Holm made a motion to approve the minutes and Darryl Hart supported. Approved

**Reports:**

Patron Circulation for July: 4,594

Total Circulation for July: 12,521

Overdrive Circulation for July: 336

Patron Circulation for August: 4,352

Total Circulation for August: 11,894

Overdrive Circulation for August: 334

**Internet:**

Computer usage for July: 196 patrons, 863 logins, 460 hours

Wireless Usage for July: 1,046 logins

Computer usage for August: 193 patrons, 850 logins, 510 hours

**Web Page:**

July: 2,088 views

August: 1,845 views

**Door Count:**

July: 4,546 people entered the library

August: 5,064 people entered the library

**Ancestry:**

July: 754 searches

August: 203 searches

**Programs:**

Kids programs for July 2016: 269 people @ 14 events

- 93 people at 4 story times
- 6 kids at 3 Booknic
- 46 people at Sports Science Program
- 40 people at Reptile Jones Program
- 25 kids at Alex Thomas Pixilation Program
- 10 kids at 2 Story Come to Life Programs
- 11 kids at the Teen Party
- 38 kids at the Waterslide Party
- HCS SR 149 children at 4 events

Kids programs for August 2016:57 people @ 8 events

- 4 people at 2 Making Stuff
  - 16 people at 2 Snacks and Stories
  - 19 people at 2 Baby and Toddler Story Time
  - 18 people at 2 Lil' Cubs Story Time
- Summer Reading: 32 adults signed up and 12 completed  
83 teens signed up and 40 completed  
287 children signed up and 85 completed

**Financial:**

- The board reviewed the estimate reports.
- Penal fines totaled \$55,901.77

**Communications:**

- The Mitchell Resource Center minutes were presented
- Kiwanis has asked us to participate in the flag program. LeAnn informed them that the library has a flag of their own.
- Bailey Early Childhood Center contacted Jessica Tefft to see if she could do story hour at the library with multiple classes at Bailey. Jessica informed Bailey that her work hours do not permit the time to do this.

**Director's Report:**

- The meeting rooms have been painted.
- The carpets are being cleaned on September 26, 2016
- The sign lights have been ordered and hope to be installed next week.

**Old Business:** none

**New Buisness:**

- LeAnn would like to transfer \$3,340 from reserves to the current year contractual services budget to pay the remaining Nonik balance. Darryl Hart made a motion and Melissa Holm supported. Motion approved
- Term Limits: tabled until October board meeting
- Exterior painting bids: tabled until October board meeting

**Visitor Comments:** none

**Board Comments:** none

**Adjournment:** Upon motion, the meeting was adjourned at 8:18 p.m.

Respectively Submitted by Jean Nolan