

**Hillsdale Community Library Board of Trustees  
Meeting Minutes for March 23, 2017**

Meeting called to order by President Mark Maier

**Roll Call:** Director LeAnn Beckwith, Mark Maier, Darryl Hart, Jean Nolan, Melissa Holm and Rickie Freeman

**Approval of the agenda:** Approved

**Approval of the Board Minutes of the February, 2017 meeting:** approved

**Reports:**

**Circulation:** Patron Circulation for February 2017 (checkouts & renewals): 2,808  
Total Circulation (handling of materials) for February 2017: 7,643  
OverDrive Circulation for February 2017: 319

**Internet:** Computer Usage: February 2017 - 175 patrons, 902 logins, 563.5 hours  
Wireless Usage: February 2017 - 788 logins

**Web Page:** 2,439 views for February 2017 (74 views were for Mitchell)

**Ancestry:** 281 searches for February 2017

**Door Count:** 4,078 people entered the library in February 2017

**Programs:** Kids Programs for February 2017 were cancelled because we had no children's librarian.

Adult Programs for February 2017: 17 people at 4 yoga classes

**Financial:** The financial statement includes repairs and maintenance. It makes us look way over budget but we have the additional \$30,000.00 so we should be okay.

**Communications:** MRC minutes were provided for December. Mark was supposed to meet with members of the MRC but he was in a lockdown at the time so the meeting has to be rescheduled.

**Director's Report:** We did not get the Foundation grant for STEAMPunks so we are applying for a grant from Dollar General. The problem is they need a tax exempt number and the library is under the city's number. We will have to find out what to do about that. LeAnn got all the paperwork on the McVicker Fund and the only stipulation is that the money be spent on books and supplies. Darryl moved and Jean seconded that we put the money in the book budget and redirect the money currently there elsewhere. Motion carried. Any money not spent this year can be rolled over into next year's budget. We just need to keep track of the spending. Some adjustments were made to the budget- money subtracted from employee pay because Leslie is not a certified librarian and added elsewhere.

**Old Business:** We received two bids for the painting, from Steve the Painter and Commercial Painting Service out of Quincy. Jean moved and Darryl seconded that we go with Steve. Motion carried.

**New Business:** The state requires us to maintain a level of certification for our staff. Since we will not have anyone at that level Leslie will have to take training May 16-19 so she can get certification.

**Visitors' Comments:** None

**Board Comments:** On behalf of the board, Mark thanked LeAnn for her service and for staying as long as she did.

**Adjournment :** went into closed session at 7:30

Respectfully submitted by Rickie Freeman