

**Hillsdale Community Library Board of Trustees
Meeting Minutes for August 13, 2018**

Meeting called to order by President Mark Maier at 11:30 p.m.

Roll Call: Director Mary Hill, Mark Maier, Jean Nolan, Darryl Hart and Rickie Freeman

Absent: Melissa Holm

Approval of the agenda: Agenda was approved.

Visitor's comments: none

Approval of the Board Minutes of the June 12, 2018 meeting: minutes were approved

Reports:

The final report for the year shows us with a fund balance of \$218,000. Efforts to change the reporting of penal fines to a more user friendly system were unsuccessful. The summer reading program was very successful. The new science kits that were purchased with money from the state have come in and look very motivating. One class will be held in August to report back to the state.

Old Business:

The meeting room policy had some minor revisions offered; there will no longer be a different rate offered for nonprofits. An additional change is that rental hours are expected to take place during normal library hours with exceptions to be made at the director's discretion. Jean moved to accept the amended policy and Darryl seconded. The motion was approved.

A contract was presented for the ISD rental of the two meeting rooms for the two days a week under the terms already discussed. The contract is for one year and Mark signed it.

New Business:

We received a quote for 25 security cameras and their installation in the amount of \$10,681.21. The money to pay for it would come from our fund balance. Jean moved to accept the quotes as presented and Darryl seconded. Motion carried. It was suggested we earmark \$10,000.00 from the \$30,000.00 we receive from the trust to fund these kind of projects.

The roof has been leaking and patching has been done. We will need to assess our roofing needs after winter since no major work could be accomplished until next summer.

The Policies and Code of Conduct for After School Students was presented with an added parent contact page. Jean moved to accept the policy as presented and Darryl seconded. Motion carried.

Board Comments: None

Adjournment: meeting adjourned

Next meeting: October 11

Respectfully submitted by Rickie Freeman