

**Hillsdale Community Library Board of Trustees
Meeting Minutes for October 11, 2018**

Meeting called to order by President Mark Maier at 7:00 p.m.

Roll Call: Director Mary Hill, Mark Maier, Jean Nolan, Darryl Hart, Melissa Holm and Rickie Freeman

Guest: Vickie Lee

Approval of the agenda: Agenda was approved.

Visitor's comments: none

Approval of the Board Minutes of the August 13, 2018 meeting: minutes were approved

Reports:

Our statistics have been a little up and down over the last year but are holding fairly steady. Coffee has been much appreciated and sales are going strong. Our finances are pretty much on track; penal fines are down as they are statewide. No one has come up with a solution. Woodlands will offer some new items this year including Mango Languages and money for IT consulting and continuing education. Funding for mini-grants has doubled.

The statistics on the visiting patrons shows that we far out-give what we receive. It was suggested we see about working out an agreement with the college and dropping the rest of the program. We need to get our 503 C in order to start our Friends of the Library. Mary has some people who are interested in spearheading this program. We need a lawyer to help us get set up. Mark will contact someone who might be willing to donate his services.

Vickie talked about a possible mini-golf fundraiser. While the idea is novel there is no guarantee we could raise enough to pay for the set up let alone make money. Some other possible fundraisers that were suggested were a silent auction and purse bingo.

Stephen French has requested the use of additional space for the upcoming election, which he anticipates will have a high voter turnout. Vickie said she would be willing to come in early to allow the access and we left it to Mary's discretion to determine the best location.

Old Business:

The new WIFI is now in place. Our security cameras have been installed but are not yet hooked up. Jake estimated that the new roof will probably cost about \$80,000.00. We need to time our bid request so that we can be first on the list for spring. Mary will set up a rotation for interior maintenance including painting and flooring.

New Business:

Phase II of installing the new city server is beginning. Mary thought the original quote was excessive considering what we had already paid and how much we would be using. After recalculating the costs and usage our total was lowered to \$14,959.64. Jean moved that we approve payment of said amount to cover our portion of phase II. Melissa seconded and the motion carried. Mary provided an updated copy of the Emergency Quick Reference Instructions. She and Vickie went through the Policy Manual and updated it as well. Jean moved and Melissa seconded that we approve the updated Instructions and Manual. Motion carried.

Board Comments: None

Adjournment: meeting adjourned at 7:59 p.m.

Next meeting: December 13.

Respectfully submitted by Rickie Freeman