

MINUTES
Hillsdale Community Library Board of Trustees
February 13, 2020
7:00pm
Meeting Room

- I. CALL TO ORDER
 - a. President Bowen called the meeting to order at 7:04pm.

- II. ROLL CALL
 - a. Jim Bowen, Karen Hill, Mark Maier, Mary Hill (Director), Darryl Hart present.
 - i. Rickie Freeman was absent
 - b. Bob LaValle (Friends of the HCL) was also present

- III. APPROVAL OF AGENDA
 - a. Approved as submitted. Moved by Hart, supported by Hill.

- IV. MINUTES
 - a. Approved as submitted. Moved by Hart, supported by Hill.

- V. REPORTS
 - a. Mary gave an overview of the financial reports available.
 - b. Mary reported she will soon be meeting with the City Manager regarding our budget for the next fiscal year.
 - c. Mary noted that new lights have been installed in the alley. There are additional troubles with the lighting, however, that still need to be addressed. She is concerned for the safety of staff, in particular.
 - d. Mary reported on recent development at Woodlands regarding their budget and what they pass along to their member libraries.
 - e. The account with the HCF is at a place where we could use funds to help purchase a new book drop (more on this later).

- VI. OLD BUSINESS
 - a. Formation of Friends of the Library Update
 - i. The first meeting was held last Monday evening. There was a good turnout.
 - ii. The group is hoping to join the statewide organization for Friends groups in Michigan.
 - b. Furnaces
 - i. Mary put another furnace in the budget for next year in hopes to replace all the furnaces in the building eventually.
 - c. Homeless Situation

- i. Mary reports that things are better. We've banned five people from using the library that were abusing the property or disregarding rules. The police have been very helpful.
- ii. The library will have an in-service day on Monday to discuss safety.

VII. NEW BUSINESS

- a. Proposed Budget
 - i. See above under Reports
- b. Book Drop
 - i. Mary would like to replace the book drop and presented the board with three different options. Mary will make a selection and let us know at a future meeting.
 - ii. The cost could range from \$600 to \$2,000.
- c. Check out Period
 - i. Mary reported many libraries use a four-week checkout period (including Melcat) and asked the board to consider adopting this for our library. Moved by Hart, supported by Hill.
Building lighting
 - ii. Maier brought up the issue of Visiting Patron and asked the board to consider whether or not it wanted to continue to participate. Mary advised the board to re-consider our participation in the past since it doesn't seem to be much of a benefit to our patrons.
 - 1. Considering Mary's comments, Maier moved that we no longer participate in Visiting Patron. This was seconded by Hart and unanimously passed.
- d. New security cameras
 - i. New cameras were installed near the fireplace area.
- e. Closed session
 - i. The board went into closed session to discuss a personnel question at 8:05pm.
 - ii. The board went back into open session at 8:10pm.

VIII. BOARD COMMENTS

- a. No comments.

IX. ADJOURNMENT

- a. 8:20pm

Submitted by Mark Maier, Board Secretary