

MINUTES
Hillsdale Community Library Board of Trustees
January 9, 2020
7:00pm
Meeting Room

- I. CALL TO ORDER
 - a. President Bowen called the meeting to order at 7:02pm.

- II. ROLL CALL
 - a. Jim Bowen, Karen Hill, Rickie Freeman, Mark Maier, Mary Hill (Director), Darryl Hart present. Vickie Lee (Children's Librarian) also present.

- III. APPROVAL OF AGENDA
 - a. Approved as submitted. Moved by Freeman, supported by Hart.

- IV. MINUTES
 - a. Approved as submitted. Moved by Freeman, supported by Hill.

- V. REPORTS
 - a. Mary gave an overview of the financial reports available.
 - b. Mary reported that we received two payments from the Gardner and the Kalder trust accounts.
 - i. The Kalder trust account is significantly lower than last year and Mary was attempting to find out why from CNB.
 - c. New furnace was installed. There were some complications with the security system.
 - i. We have planned to replace other furnaces throughout the library on an annual basis.
 - d. The giving tree initiative was very successful.

- VI. OLD BUSINESS
 - a. 501c3 Update
 - i. Thanks to the assistance of Tim Dixon and Tom Osborne, we have successful filed and received our 501c3 status for the Friends of the Hillsdale Community Library group.
 - b. Formation of Friends of the Library Update
 - i. Lisa Roberts will be president and the organization will meet soon to discuss next steps
 - c. Carpet for Meeting Rooms
 - i. Mary reported that we won't be receiving any money for this initiative. We need to replace the carpets in the meeting rooms, but we don't have the funds to do so.

VII. NEW BUSINESS

a. Furnaces

- i. See above under Reports

b. Meeting Room Policy Review

- i. The board approved adjustments to the meeting room policy.
Moved by Hart, supported by Hill. Passes unanimously.

c. Homeless Situation

- i. Mary reported several recent incidents with homeless people causing problems in the library. Staff have found people smoking in the building (as well as too close to the entrance of the library), drug paraphernalia in the library bathroom, broken furniture, people sleeping, lights being turned off, etc. causing a disruption to the staff and making some feel unsafe in the library.
- ii. The board discussed potential solutions to help with the problem and resolved to authorize Mary to investigate altering the hours of operation for the library, with the suggestion that the library should close at 7pm rather than 8pm Monday through Thursday.
- iii. The Board also unanimously resolved to ask Mary to inform the library staff that they need to enforce existing policies regarding patron behavior if they witness any violations. Staff should not be hesitant to contact the police if necessary. The library is a public building and we welcome anyone who wants to use its services. At the same time, violations of the law, or library policy should not be tolerated, and the staff shouldn't be hesitant to ask unruly or disruptive patrons to leave the building.
- iv. Moved by Maier, supported by Hart. Passes unanimously.

VIII. BOARD COMMENTS

- a. Hill asked about the general public's awareness of penal fines and how they impact library finances.

IX. ADJOURNMENT

- a. 8:32pm

Submitted by Mark Maier, Board Secretary