

**Hillsdale Community Library Board of Trustees
Meeting Minutes for November 9, 2017**

Meeting called to order by President Mark Maier

Roll Call: Director Mary Hill, Mark Maier, Jean Nolan, Darryl Hart, Melissa Holm and Rickie Freeman

Approval of the agenda: Approved

Approval of the Board Minutes of the September 21, 2017 meeting: approved

Reports:

Library Statistics

Mary handed out a quarterly report from July to October. In general the fall numbers are down from the summer. Checkouts are lower than in 2016, but adult programs and the door count have risen over last year's totals.

Financial

The budget did not reflect correct information on the Trust fund monies. Mary will check on it.

Communications:

There were none.

Director's Report

Mary announced the addition of Sierra Smith as a circulation worker. The new cash register is being programmed. Mary attended the Michigan Library Conference and has been working on several grants.

Old Business

The website is almost ready and training will soon begin. It should be very user friendly. The web designer also provided a new logo.

Mary has been working on a technology plan for replacements and has been in contact with Sabre Tech about a support plan. She recommended that we leave ~~Nonik~~ ^{Sabre} and move to Sabre Tech, ^{Deanna} which would save about \$2000.00. It was moved and seconded that we change from ~~Nonik~~ to Sabre Tech contingent upon approval from the city and providing we would not be breaking a contract. Motion passed.

The architect has come and approved the space for the ISD to use but there has been no update on the proposal. Mary would like to use monies received from that program for a maintenance fund for small items.

The proposal to leave Woodlands was tabled since we still have time.

New Business

There was none

Board Comments: None

Adjournment: adjourned at 8:00

Next meeting: December 14

Respectfully submitted by Rickie Freeman