AGENDA
Hillsdale Community Library Board of Trustees
August 12, 2021
7:00pm

I. CALL TO ORDER

II. ROLL CALL

III. VISITORS COMMENTS

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES OF April 15, 2021 - page 1-5
April 26, 2021 – page 6-7
June 10, 2021 – page 8-9
June 29, 2021 - page 10

VI. REPORTS
   A. Financials – page 11-16
   B. Statistics – page 17
   C. Programs
   D. Communications
   E. Director’s – page 21

VII. OLD BUSINESS
   A. Director’s evaluation
   B. Finance
   C. Report from Hillsdale Township Meeting - page -22

VIII. NEW BUSINESS
   A. 

IX. BOARD COMMENT

XI. ADJOURNMENT

Next meeting: October 14, 2021 at 7pm
<table>
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<td>271-000,000-004</td>
<td>DUE FROM OTHER FUNDS</td>
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<td>271-000,000-004</td>
<td>DUE FROM UTILITIES DEPARTMENT</td>
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<td><strong>6,251.65</strong></td>
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<td><strong>164,216.74</strong></td>
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**Beginning Fund Balance**

**Total Liabilities**

**Total Fund Balance**

**Net of Revenues VS Expenditures**

**Ending Fund Balance**

**Total Liabilities and Fund Balance**
Director's Report – August, 2021

We received 22 workforce development books from a grant from the state library. They include books on career change, entrepreneurship, job hunting, job skills, leadership, legal issues, resumes, interviews, workforce education and workplace environment.

I completed the CARES ACT grant report for which we received reimbursement for PPE and 4 laptops. That money should be credited to our account soon.

I wrote the Humanities Grant for Great Reads 2021 which is The Woman of the Copper Country, by Mary Dorla Russell. The free books will arrive early September for handing out to the community.

I wrote the Humanities HOPE grant for $15,000 to pay wages for a Children’s Librarian.

We completed the children’s summer reading program. We had 120 participants. Please view our Facebook to see the happy recipients of the prizes and to see pictures of the weekly programs. Having Caleb Holm and Emma Shea (Hillsdale College Students) as our summer reading coordinators worked extremely well. They were a delight to work with for the six weeks of our program. Their last day was July 30.

Adult program will go until the end of August. Heidt purchased gift certificates from the following local businesses for prizes paid for by the Friends group. Toasted Mud, Gifted Garden, Gelzer's, Hunt Club, and Checker Records.

The Friends also purchased a canopy tent to be used for outside events. And they purchased a smaller bike with training wheels as an additional summer reading prize. All the food for summer reading was purchased by the Friends.

I have hired Marta Roberts as our children’s librarian. She started August 2nd. She will work Monday through Thursday and be here for the after school activities. She is currently putting together the craft in a bag kits that have been so popular.

Rickie Freeman and Pastor Scott have volunteered to do the Friday morning story times. Rickie will manage the schedule and Scott will fill in when she needs a day off. Rickie will start the fall schedule after Labor Day.
**Library Statistics 2020-2021**

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<th></th>
<th>JULY</th>
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<td>820</td>
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<td>1905</td>
<td>1924</td>
<td>1714</td>
<td>1618</td>
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**WEB PAGE USAGE**

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**DOOR COUNTS 2020-2021**

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**TUMBLEBOOKS 2020-2021**

**SPECIFICS OF LIBRARY OPERATIONS:**

Closed to public on March 23
Opened for curbside pick up June 8
Curbside and by appointment on July 13
Opened limited hours October 6th
Melcat borrowing stats:

From January through June of 2019, our patrons requested 1,323 items from Melcat.

From January through June of 2021, our patrons requested 1,216 items from Melcat.
Report for Library Board, August 12th, 2021

On Tuesday, July 13th George Allen and I attended the regularly scheduled meeting of the Hillsdale Township Board of Trustees. The meeting was called to order at 6:30 PM, with prayer and the Pledge of Allegiance. George and I were permitted to speak during a period of visitor comments. We shared the following items with the Board and meeting attendees.

- We expressed appreciation for their ongoing relationship with our library.
- We shared information concerning library usage among township residents.
- We invited them to participate in upcoming library events.

Following our comment, Trustees conversed briefly about ways to encourage residents to acquire a library card. We also took a few questions. A follow-up message with the requested information was sent to Supervisor Jackie Sullivan.

Respectfully submitted,
Scott Cress

The following is an message sent to Township Supervisor Jackie Sullivan:

Ms. Sullivan,

Thank you for permitting George Allen and myself to share about the Hillsdale Library during the last township board meeting. This message contains follow-up information to be shared at a future township meeting.

1. Of the 1602 cards currently possessed by township residents, 1596 of them have been used within the last two years.

2. Non-resident family cards currently cost $40 annually. Our ongoing partnership with Hillsdale Township, therefore, translates to substantial savings to township residents.

3. When a new resident goes to the library to acquire a card, they must show proof of their current address. This address is then verified by library staff using the following website: https://gis.hillsdale.us/Guest-Map. This process confirms if a new resident lives in the Township.

4. Any minor under 16 can only receive a card after a parent or guardian accepts responsibility for the card and any associated fines.

5. Replacement cards cost $3.50.