

Minutes of Special Meeting

Hillsdale Community Library Board of Trustees

September 28, 2021

5:33 P.M.

Present: Jim Bowen, George Allen, Karen Hill, Pastor Scott Cress, Rickie Freeman

Guests: staff members Sierra Smith, Annette Littley, and Heidi Pruitt; and Matty Welsh from the Hillsdale Collegian

President Bowen opened the meeting with introductions all around and the staff told how long they had been working at the library. There was discussion about the requirements for a director at a class III library. Since a bachelor's degree is a requirement that would eliminate any candidate who did not have one. Each board member was asked to state their top three choices for director. The consensus was Bryonna Barton, Kimberly Miller, and James Pugh, with Ellen Pitcher a close fourth. The staff was asked what they would like to see in a new director. A list of 15 questions was generated by the board members to ascertain the desirability of each candidate. It was agreed that the candidates be asked to come to a 45 minute in-person interview on Monday, October 11, at 4:30 or Thursday, October 14, at 5:30 or 6:30. The staff would appreciate observing the interviews. Mr. Bowen will contact the Human Resources Director to see if she would make the phone calls to the candidates to offer an interview. Hopefully the board will receive a breakdown of salaries and a recommendation for the starting salary from the city prior to the interviews. Mr. Allen shared that the salary for the former director was comparable to other class III libraries in Michigan.